

# Revenue Replacement Program

## 2016-17 Guidelines

June 2016



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# Section 1 – Program overview

## 1.1 Introduction

The 2016-17 Revenue Replacement Program (RRP) is an allocation based program that provides Queensland Government funding to assist those Indigenous councils that have divested or surrendered profitable general liquor licences.

The RRP commenced in 2008-09, as part of the Queensland Government's agreed harm reduction strategy.

## 1.2 Aim

The aim of the 2016-17 RRP is to assist the nine recipient councils with the cost of delivery of local government services following the loss of revenue that resulted from the divestment or surrender of profitable liquor licences.

## 1.3 Program objectives

The objective of the 2016-17 RRP is to assist Indigenous councils to meet the cost of delivering local government services to their communities by partially replacing the profit from liquor sales previously used to fund delivery of local government services.

## 1.4 Eligible applicants

Recipient councils under the 2016-17 RRP are:

- Aurukun Aboriginal Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mornington Shire Council
- Northern Peninsula Area Regional Council
- Palm Island Aboriginal Shire Council
- Pormpuraaw Aboriginal Shire Council
- Torres Strait Island Regional Council
- Yarrabah Aboriginal Shire Council

## 1.5 Funding details

Funding allocations are based on the three-year averages of the recipient council's income from 2004-05 to 2006-07, as determined at the commencement of the program.

The funding period is for the 2016-17 financial year (1 July 2016 to 30 June 2017). The recipient council must expend its annual funding allocation within this time and cannot carry over its funding allocation to the following year.

## 1.6 Templates and forms

The 2016-17 RRP guidelines and funding acquittal form can be downloaded from the Department's website at: [www.dilgp.qld.gov.au](http://www.dilgp.qld.gov.au).

## 1.7 Further information

For more information contact the Department of Infrastructure, Local Government and Planning:

**Brisbane Program Office** Phone: 07 3452 6725

**Cairns Regional Office** Phone: 07 4037 3400

**Townsville Regional Office** Phone: 07 4758 3420

Email: [lgfundingunit@dilgp.qld.gov.au](mailto:lgfundingunit@dilgp.qld.gov.au)

Further information is available on the Department's website [www.dilgp.qld.gov.au](http://www.dilgp.qld.gov.au)

## **Section 2 – Eligibility**

### **2.1 Eligible grant recipients**

Eligible grant recipients under the 2016-17 RRP are those councils listed under section 1.4 of the guidelines.

### **2.2 Eligible costs**

Funding provided under the 2016-17 RRP must be used towards the cost of delivering local government services.

## Section 3 – General funding conditions for an Approved Project

### 3.1 Approved Funding payment

3.1.1 The Department agrees to pay the Organisation the Approved Funding as detailed in the formal advice of funding approval, as per the following payment schedule:

Payment Schedule	
<b>First Payment 50%</b>	The approved funding allocation will be paid to the recipient council within 10 working days of the Department receiving: <ul style="list-style-type: none"> <li>a completed Certificate of Expenditure for the 2015-16 Revenue Replacement Program grant, if not already submitted.</li> </ul>
<b>Final Payment 50%</b>	Paid in January 2017.

- 3.1.2 Subject to the terms of the formal advice of funding approval, the Organisation agrees that the Approved Funding is a subsidy only, and the Organisation will meet all other associated costs.
- 3.1.3 The Approved Funding amount will not exceed the total amount detailed in the formal advice of funding approval.
- 3.1.4 Payments will be paid by electronic transfer. Payment by way of electronic transfer is subject to the Organisation completing the payment by electronic funds transfer form provided by the Department.
- 3.1.5 The Organisation agrees to return any unspent funding for the financial year, or an agreed proportion of the Approved Funding, to the Department if the conditions outlined in the Head Agreement, the formal advice of funding approval and these Funding Program Guidelines are not met to the satisfaction of the Department.

### 3.2 Acknowledgement requirements

3.2.1 The Organisation agrees to, at the Organisation's cost, recognise the contribution of the State of Queensland as set out in the acknowledgement guidelines on the Department's website at <http://www.dilgp.qld.gov.au/local-government/grants/acknowledgement-requirements.html>.

### 3.3 Buy local

3.3.1 The Organisation acknowledges that the Department is providing the Approved Funding for the public benefit, which includes supporting greater employment opportunities for members of the local community.

- 3.3.2 When conducting procurement processes, the Organisation agrees to use its best endeavours to ensure that competitive local firms (that comply with relevant legislation) are given a full, fair and reasonable opportunity. For larger, more complex purchases, 'local' may be interpreted as the whole of Queensland.

### **3.4 Approved project acquittal and reporting**

- 3.4.1 The Organisation must provide to the Department by 31 July 2017 the following:
- 3.4.1.1 A certificate of expenditure form. The form is to be emailed to [lqfundingunit@dilgp.qld.gov.au](mailto:lqfundingunit@dilgp.qld.gov.au)
  - 3.4.1.2 Verification the Approved Project complies with all relevant legislation affecting the purpose, use and benefit to the community and has achieved the objectives of the Funding Program
  - 3.4.1.3 Verification the Approved Funding has been used for the public benefit
  - 3.4.1.4 Verification all the conditions of the formal advice of funding approval.

## Section 4 - Glossary

approved or approval	the approval by the Minister or executive council
date of formal advice of funding approval	the date which a proposed project receives approval by the Minister or executive council
Department	the State Government Department responsible for administering the local government portfolio, unless otherwise explicitly stated. At the time of publishing these guidelines this is the Department of Infrastructure, Local Government and Planning
formal advice of funding approval	the letter from the Minister (or the person delegated to exercise the power) advising the project/s is/are approved and providing details of the approved subsidy for the Approved Project/s
Head Agreement	provides the framework of standard terms and conditions under which the Department will offer and the Organisation will accept Approved Funding
Minister	the Queensland Government Minister responsible for the local government portfolio
Organisation	the funding recipient
prescribed form	a form issued by the Department
project	a discrete set of activities, producing a defined range of infrastructure or other defined outputs, within a specified timeframe